Outline

✓ How to register for an exam
✓ Difference courses/modules + partial/final exams
✓ How to check exam sessions of the year
✓ Where to check lectures’ timetable
✓ How to check+complete plan of study online
✓ How to access Kiro for teaching material
How to register for an exam

• Go to the student’s log-in area: https://studentionline.unipv.it/Home.do
Accedi ai servizi di unipv.it

**Codice fiscale**
Inserisci il tuo Codice Fiscale

**Password d’Ateneo**
Inserisci la password d’Ateneo

Se sei Docente / Studente / Ex studente:
recupera password

Se sei uno studente non ancora immatricolato:
recupera password su Segreteria On Line

- Non ricordare l’accesso
- Rimuovi l’autorizzazione a rilasciare le tue informazioni a questo servizio

ACCEDI

oppure

Entra con SPID
Log-in credentials

Access credentials are provided by the University Administration Office

Username = Italian tax code (Capital Letter)

Password = personal password for students’ service (the same you use to gain access to the University WI-FI – Capital Letter)
Select «exams» in the left column, then click on «appelli», then on the book icon to register for the exam. You can only register for exams included in your plan of study!

<table>
<thead>
<tr>
<th>Attività didattica</th>
<th>Appello</th>
<th>Iscrizione</th>
<th>Descrizione</th>
<th>Sessioni</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATEMATICA GENERALE</td>
<td>02/02/2010</td>
<td>27/01/2010, 31/01/2010</td>
<td>daada</td>
<td>2009/2010</td>
</tr>
</tbody>
</table>
Book the exam session by clicking on the button at the end of the page. You can also see extra information like date, time and location:
Successful registration
Unsuccessful registration

Case 1: You have to fill out a survey first about the quality of the teaching. Fill it out then proceed to register

Case 2: Please contact the Student Administration Office. The system could issue a warning if students have some irregularities registered in their personal area (i.e. you have not paid your annual tuition fee yet)

PRENOTAZIONE NON EFFETTUATA
L'attività selezionata non risulta frequentata.

Ritorna alla lista appelli
How to cancel an exam registration

Select “Exams”, then “Booking notice board” on the right column. Click on the “X” icon in the cancel box.
Exam results

The exam results will be published in your personal area by the professor. You are going to receive an e-mail on your @universitadipavia email address. The mail will tell you your grade and eventually the deadline for you to accept the proposed grade.

You can also check the “Result notice board”: select “Exams”, then “Results notice board” on the left column.
Rejection or acceptance of grade

Click on the icon to refuse or accept your mark

Click on «Mi ritiro» and then «conferma» to refuse the grade.
A refused grade will be shown with an $X$
Courses vs Modules

- An integrated course is a larger label, and it includes modules.
- For example: **BASIC SCIENCE** is an integrated course including two modules:
  
  Chemistry + Medical Physics

- In order to see in your personal area the final grade, you will have to sit both modules. Then professors will proceed to the registration for the whole Integrated Course.
Two types of exams:

- PROVA FINALE - FINAL EXAM
- PROVA PARZIALE - PARTIAL EXAM

For example:

- BASIC SCIENCE (INTEGRATED COURSE)  AD 506492, 10 CFUS
- CHEMISTRY (MODULE) 5 CFU
- MEDICAL PHYSICS (MODULE) 5 CFU
### FINAL VS PARTIAL EXAMS:

<table>
<thead>
<tr>
<th>Exam Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINAL</td>
<td>Full exam covering all topics</td>
</tr>
<tr>
<td>PARTIAL</td>
<td>Exam focusing on specific topics</td>
</tr>
</tbody>
</table>

#### Example:

<table>
<thead>
<tr>
<th>Activity Code</th>
<th>Activity Name</th>
<th>Period</th>
<th>Exam Type</th>
<th>Type</th>
<th>Duration</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>000101401</td>
<td>BASIC SCIENCE</td>
<td>10/10/2016 - 25/11/2016</td>
<td>FINAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000101402</td>
<td>BASIC SCIENCE</td>
<td>02/01/2017 - 07/07/2017</td>
<td>PARTIAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000101403</td>
<td>BASIC SCIENCE</td>
<td>04/01/2017 - 04/07/2017</td>
<td>FINAL</td>
<td></td>
<td></td>
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</tbody>
</table>
How to check all exam sessions of the year

From the Harvey Course website select Course Structure from the menu:
How to check all exam sessions of the year

Click on the link Exam Sessions Esse3:

Course structure

The Course Catalogue of the University of Pavia can be found at:
Course Catalogue UniPV

To consult the scheduled exam sessions for the current academic year visit:
Exam Sessions Esse3
How to check all exam sessions of the year

SELECT DEPARTMENT OF MOLECULAR MEDICINE, THEN SELECT «04401 MEDICINA E CHIRURGIA IN LINGUA INGLESE»
How to check all exam sessions of the year

- Search by: teaching or professor
- Hit «Avvia Ricerca» button
<table>
<thead>
<tr>
<th>Subject</th>
<th>Exam Type</th>
<th>Date of Exam</th>
<th>Duration</th>
<th>Place</th>
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</table>

Bacheca Appelli

EXAMS LIST
Where can I check lectures’ timetables?

Go to Harvey Course website homepage and select the red button Lectures’ Timetables:
Scroll down and select Year 1 to check the timetable – on the same page under «Extra Information» you can find further useful details:

Harvey Timetables

Calendar Harvey 2018/2019

For the most updated version of the timetable, please check the online version (by clicking on the year of interest)

Year 1 [downloadable version pre-term 2018-2019; 1st semester 2018-2019]

Year 2

Year 3 [downloadable version 2018-2019 I semester; Welcome Back Guide year 3]

Year 4 [downloadable version 2018-2019 updated I semester]

Year 5 [downloadable version 2018-2019 I semester; Google Maps Locations]

Year 6 [downloadable version 2018-2019 I semester]

Extra information

Welcome Back Guide year 3

Calendar II semester year 5 a. y. 2018-2019

Course Structure – general overview
First-year students timetable – connected to Google Calendar:

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>1</strong></td>
<td><strong>2</strong></td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td><strong>BANK HOLIDAY</strong></td>
<td><strong>BANK HOLIDAY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
<td><strong>8</strong></td>
<td><strong>9</strong></td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td>Day off</td>
<td>Chemistry</td>
<td>Chemistry</td>
<td>Chemistry</td>
<td>Mathematics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Essay writing techniques</td>
<td>Essay writing techniques</td>
<td>Essay writing techniques</td>
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<td></td>
</tr>
<tr>
<td>Physics</td>
<td>Physics</td>
<td>Physics</td>
<td>Physics</td>
<td>Chemistry</td>
<td>Tutoring Chemistry</td>
<td></td>
</tr>
<tr>
<td>Lab B Physics</td>
<td>Tutoring Physics A</td>
<td>Tutoring Physics B</td>
<td>Tutoring Physics C</td>
<td>Tutoring Chemistry</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Plan of study HARVEY COURSE

Go to Unipv website, select «Didattica», then «Segreteria Studenti e Ufficio Tasse»


- Scroll down until «Piani di studio», then click on the link «A.A. 2018/2019» and select your year
La compilazione o la modifica del piano di studio deve essere fatta on line entro le scadenze stabilite.
Si ricorda che per compilare, o modificare, il piano di studi è necessario essere in regola con il pagamento della I° rata.

Sarà possibile iscriversi agli appelli on line solo a piano di studi approvato e visibile nel libretto dello studente.

Informazioni per una corretta compilazione del piano di studi

A.A. 2007/2008
A.A. 2008/2009
A.A. 2009/2010
A.A. 2010/2011
A.A. 2011/2012
A.A. 2012/2013
A.A. 2013/2014
A.A 2014/2015
A.A. 2015/2016
A.A. 2016/2017
A.A. 2017/2018
A.A. 2018/2019
Click on the year of interest and the download of the selected plan of study will be automatic.

piani di studi medicina a.a. 2018/19

Lauree magistrali a ciclo unico

I piani di studio devono essere compilati dal 4 dicembre al 18 dicembre 2018 ad iscrizione effettuata

Medicina e Chirurgia-lingua italiana 1°anno 2°anno 3°anno 4°anno 5°anno 6°anno
Medicina e Chirurgia-lingua inglese 1°anno 2°anno 3°anno 4°anno 5°anno 6°anno
Odontoiatria e Protesi Dentaria 1°anno 2°anno 3°anno 4°anno 5°anno 6°anno

Lauree (anni 3)
• Plan of study can be filled out from December 4th until December 18th 2018

• Further information about the plan of study 2018-2019 can be found at this link:

  • http://www.unipv.eu/site/home/naviga-per/studenti/segreterie-studenti/articolo10184.html
Where can I find teaching materials?

KIRO PLATFORM

http://elearning3.unipv.it/medicina/
Select «Medicina e Chirurgia»
SELECT FOLDER «MEDICINA HARVEY»
Where can I find teaching materials?

- Link to Kiro platform:
  unipvhttp://elearning3.unipv.it/medicina/course/index.php?catid=3
Select a specific course
Click on the name of the course, then log in to kiro using as username your fiscal code and inserting your reserved area password
To register to a course, click on «iscrivimi»
Then select teaching material to download
Thanks for your patience!